O. P. Jindal School, NSPL, Taraimal, Raigarh (CG)

**MOM GENERAL STAFF MEETING**

**Chaired by ……Principal Mam Date : 10/06/2020**

**Present Teacher: …ALL Teachers**

**Absent Teacher: ………………NA……**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SN** | **Point Discussed** | **Responsibility** | **Target Date** | **Remark By Chair Person in Next GSM** | **Sign By Teachers** |
| 1234567 | From 15th June onwards Online Teaching should be started for all the classes , so teachers have to prepare their teaching as per their monthly syllabus. Teachers must interact with parents after every 15 days to discuss regarding their wards health behavior, studies and their feedback must be noted by all the class teacher. Sports teacher should plan something sportive and innovative for the International Yoga Day. Class teacher must prepare feedback form for parents about the school activity and studies. Other than compulsory subjects Art and Craft , Music Teachers as well as the sports teacher will also have to take the online classes. Teachers must share a message in their students whats app group that how many of them have smart phone, accordingly the online classes will be started. All the teachers should have all the teaching weapons (Chalk , Duster, Book Etc.) before starting the online class.  | All Subjects Teachers from classes I to X All subject teacher GKPAll Class Teacher DS / GKP / KNS Class Teacher All Teacher  | 21/06/2020 |  |  |